

Jeffrey Allen Semon

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VOLUNTEER WORK

Advisory Board for the Engineering Leadership Certificate Program at Ashland University

Ashland University – Current

Hybrid Employment – Ashland, OH & Virtual

- Preserving and enhancing the reputation and quality of the program through strategic review of our credit and noncredit courses.
- Offering expert guidance to our faculty and students through occasional classroom visits, forums and conferences.
- Promoting the program's goal of linking industry with academia to help ensure our work is relevant and beneficial.

Remote Executive Committee Secretary Team Task and Project Management

Institute of Electrical Engineers and Electronics –2021

Virtual Employment

- Management of all tasks related to the Student Volunteer Project.
- Management of initialization, tracking and alerts of all tasks in project.
- Work with SVP Chair to identify all tasks and actions to implement in project management software.

Remote Student Volunteer Team Leader Institute of Electrical Engineers and Electronics - 2021

Virtual Employment

- Review Student Volunteer reports for completion for the Outreach team.
- Authorize completed reports for final processing into the database for the Outreach team.
- Assist supervision of student volunteers for program coordinator.
- Work on SVP Team Leadership projects with other team leaders for the SVP Program.

Remote Student Volunteer Institute of Electrical Engineers and Electronics - 2020

Virtual Employment

- Conduct research on U.S. federal government agencies and on IEEE technical discipline areas.
- Write summary reports on agencies and technical areas.

Remote IT Project Professional International Primate Protection League - 2019

Virtual Employment - Summerville, SC

- Organized and facilitated strategic projects for computer processes and policies.
- Advised IT acquisitions of COTS security software.
- Lead team to manage smooth decision making and maintain project direction.

Remote IT Project Professional Asian Americans United - 2019

Virtual Employment - Philadelphia, PA

- Organize business continuity for G Suite cloud backup on new operable devices.
- Facilitate data administration for data being placed into new operable devices.
- Utilize basic organizational skills to keep staff organized and on track with project goals.
- Assist with the acquisition of new applications for adding value.

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Remote United Nations Outreach Junior Art Club - 2012/4

Virtual Employment - Ghana, Africa

- I assisted in the recruitment of instructional volunteers online for the Junior Art Club (JAC) program.
- Networked with various virtual communities on the web related to the arts to advertise my recruitment efforts was a primary channel for business.

Remote United Nations Marketing Strategist NKA Foundation - 2014

Virtual Employment - Ghana, Africa

- Facilitated networking for startup funds internationally.
- Managed virtual team working with an international team.
- Created a winning attitude and consulting on any other project needs.

Remote United Nations Research Analyst PAJAAF - 2014

Virtual Employment - Ghana, Africa

- Organized and worked independently from remote office to produce leads for philanthropic contributions via online research.

Volunteer Bookkeeper Sahara Social Club – 2014

Traditional Employment – Warren, OH

- Maintained general ledger duties under supervision.
- Maintained leadership role with the board consisting of ethics climate, fraud awareness and internal control policies.

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PROFESSIONAL MEMBERSHIPS

Association Institute of Certified Public Accountants
CPA Candidate

**California Association of Certified Public Accountants
San Francisco Chapter**
CPA Candidate

Greater Washington Society of Certified Public Accountants
CPA Candidate

Maryland Association of Certified Public Accountants
CPA Candidate

Association of Certified Fraud Examiners
Associate

American Bar Association
Associate

California Lawyers Association
Non -Licensed Professional

DC Metropolitan Bar Association
Association

Society of Corporate Compliance and Ethics
Member

Project Management Institute
Member

Institute of Electronics and Electrical Engineers
Professional Member

Global Innovation Management Institute
Student Member

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MENTORING REFERNCES

[Holly Atkins](#), M.E., CFE, CGAP, CHC, AHFI, CHIAP - Audit, Compliance, Risk Management and Finance

Thomas Treptow, Receiving Manager - Macy's Logistics and Operations

[David Gonzalez](#),

Incoming IEEE Chair of Technology for Sustainability.

Executive committee as the secretary/treasurer for the IEEE Southern California Council (ISCC). Adjunct professor for California State University, San Bernardino (CSUSB) senior-level courses for Computer Engineering and Computer Science students.

Systems Engineer - GEDIP.

[Samantha Bowling CPA CGMA](#), Owner – Garbelman Winslow

AICPA Council Member

AICPA Auditing Standards Board

[Kimberly Ellison Taylor](#), CPA CGMA CEO – KET Solutions, LLC

AICPA Chair – National Commission on Diversity and Inclusion Committee

AICPA Chair - Assurance Services Executive Committee

[Andrew Seeley](#),

UMGC Adjunct Associate Professor.

Director of Architecture and Engineering - Mindpoint Group.